

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

January 27, 2022

Minutes No. 397

The J. Sargeant Reynolds Community College Board convened at 4:02 p.m. on Thursday, January 27, 2022 at the Parham Road Campus, Workforce Development and Conference Center Gallery.

Board Members Present:

Mr. Fred Babik, Henrico County
Mr. Joshua Briere, City of Richmond – **arrived late 4:07 pm**
Mr. Bo Bundrick, County of Louisa
Dr. Surya P. Dhakar, Henrico County
Dr. Kenneth Warren Foster, City of Richmond
Dr. Stephen A. Geyer, Goochland County
Mrs. Kathy Graziano, City of Richmond
Mr. Joshua Mathews-Ailsworth, City of Richmond
Mr. Owen M. Matthews, Hanover County
Mrs. Monica L. Smith-Callahan, Henrico County
Mrs. Mary L. Studevart, Henrico County
Dr. Paula Pando, President

Board Members Absent:

Dr. Sally Boese, Powhatan County
Mr. Shawn M. Nicholson, City of Richmond
CAPT Richard C. Rush, Henrico County

Staff Present via Zoom:

Ms. Amy Bradshaw
Ms. Ann Bushey – **In Person**
Ms. Sylvia Clay
Ms. Elizabeth Creamer
Dr. Lori Dwyer
Ms. Loftan Hooker
Ms. Bess Littlefield
Dr. Tim Merrill
Dr. Terricita Sass
Mr. Joe Schilling

CALL TO ORDER

Chair Graziano called the meeting to order and welcomed everyone.

ROLL CALL

{00795417.1 }

Dr. Pando took roll call and affirmed that a quorum was present.

BOARD CHAIR'S REPORT

Mrs. Kathy Graziano reminded College Board Members to complete the Financial Disclosure Statements which are due February 1, 2022.

1. CLASSIFIED COUNCIL REPORT

No Report.

2. FACULTY SENATE REPORT

Ms. Sylvia Clay, Faculty Senate President, had her report posted to Boarddocs.

3. PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

No Report.

MINUTES

Chair Graziano asked if there were any additions or corrections to the minutes of the November 4, 2021 Board Meeting.

Upon a motion by Mr. Fred Babik and seconded by Mrs. Mary Studevart the Board approved the minutes from the November 4, 2021 meeting. The motion carried 10-0-0.

PRESIDENT'S REPORT

President Paula Pando presented on the following:

- Wished the board Happy New Year
- Town Hall held prior to Board meeting
- Governor Youngkin's Lab School Event this morning
- Executive Orders – Effective immediately no longer require vaccination records of employees or requirement to test weekly if not vaccinated.
- After Governor Youngkin's Lab School Event the Governor met with the presidents to discuss mask mandates at Higher Ed Institutions
- Chancellor's Retirement

- College Press - Three page spread in Richmond Times Dispatch on Downtown Campus Renovations and article on Shortage of Auto Technicians – Reynolds is part of the solution to the problem
- Partnerships with VCU in healthcare
- Chancellor's Resolution
- Goochland Village Study – Reynolds will be involved

VICE PRESIDENT OF FINANCE & ADMINISTRATION REPORT

Ms. Amy Bradshaw's report was posted to Boarddocs.

VICE PRESIDENT OF CCWA REPORT

Ms. Elizabeth Creamer's report was posted to Boarddocs.

INTERIM VICE PRESIDENT OF ACADEMIC AFFAIRS AND CHIEF ACADEMIC OFFICER

Dr. Lori Dwyer's report was posted to Boarddocs.

VICE PRESIDENT OF INSTITUTIONAL ADVANCEMENT REPORT

Ms. Bess Littlefield's report was posted to Boarddocs.

VICE PRESIDENT OF ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

Dr. Terricita Sass' report was posted to Boarddocs.

ACADEMIC, STUDENT AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE

- 1. Approval of Network Administration CSC Discontinuance and Accounting Certificate Discontinuance.**

The committee made a motion for Approval and Mrs. Mary Studeviant seconded the motion. The Board approved the Discontinuance of Network Administration CSC and Accounting Certificate Discontinuance. The motion carried 11-0-0.

- 2. Approval of Accounting Support Functions CSC New Program, Bookkeeping CSC New Program, and Payroll and Taxation CSC New Program.**

The committee made a motion for Approval and Mrs. Mary Studevart seconded the motion. The Board approved the Accounting Support Functions CSC, Bookkeeping CSC and Payroll and Taxation CSC New Programs. The motion carried 11-0-0.

3. Approval of New/Reappointment Horticulture Studies Advisory Committee Members.

The committee made a motion for Approval and Mrs. Mary Studevart seconded the motion. The Board approved the New/Reappointment Horticulture Studies Advisory Committee Members. The motion carried 11-0-0.

FINANCE & FACILITIES COMMITTEE

Mr. Owen Matthews reported the Finance and Facilities committee met on December 15, 2021 and provided a summary of the financials.

4. Approval of Request to Use the Student Life Reserve Funding to Support Student Wellness Initiatives.

Mr. Fred Babik made a motion for Approval and Mrs. Mary Studevart seconded the motion. The Board approved the Request to Use the Student Life Reserve Funding to Support Student Wellness Initiatives. The motion carried 11-0-0.

5. Approval of the Request to Use Vending Reserve Funds to Purchase Equipment for the Parham Road Campus Food Service Area.

Mr. Fred Babik made a motion for Approval and Mrs. Mary Studevart seconded the motion. The Board approved the Request to use Vending Reserve Funds to Purchase Equipment for the Parham Road Campus Food Service Area. The motion carried 11-0-0.

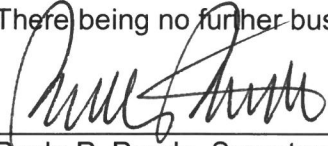
BOARD OPERATIONS & PLANNING COMMITTEE

Mrs. Kathy Graziano reported on behalf of Dr. Sally Boese, chair of the Board Operations and Planning Committee, the following topics included in report posted to the agenda:

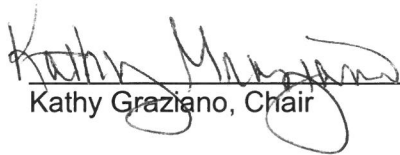
- College Board Manual – Board attendance at high priority and low priority events
- Align Board Goals with College President's goals
- Discussion on timing of next board retreat in mid to late October
- Review board policies A-J, any recommended changes send to Dr. Sally Boese or CAPT Rick Rush.

A motion was made and seconded that: "THE J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD ADJOURN." The motion carried 11-0-0.

There being no further business to come before the Board, the meeting adjourned at 4:41 p.m.



Paula P. Pando, Secretary



Kathy Graziano, Chair

